

April 28, 2022 BACLF Meeting

Minutes

Meeting called to order at 12:42 pm. In attendance at 558 Capp Street: Andi Biren, Terry Koch, Eihway Su, and Nancy Lowenthal.

1. Board Composition. Andi moved to increase the size of the Board membership to six (6) individuals, one of whom would be a fourth representative of the NLG; Nancy seconded. Andi, Nancy and Terry all voted in favor; Eihway abstained. The motion passed.
2. Andi moved and Nancy seconded a) to approve the minutes of the February 14, 2021 meeting, to be amended as per any discussions during the present meeting; and b) to confirm the email motions to approve the budget and the grants to TU (\$5065.93) and the NLG (\$12,168.63). The motion was approved unanimously.
3. Financials. Andi will complete the 990 forms; Terry will sign and file them by May 15 and will distribute them to the Board. Terry will file the RRF-1 and the CA-199. There was a discussion about whether to ask the accountant for a refund of the fees paid in advance due to our dissatisfaction with his work; Andi and Terry will continue this discussion and report back. There was a discussion of the building valuation but no action was taken. Andi will redo the 1st Quarter Financials for 2022. We all will ask around for a good bookkeeper/accountant.
4. Gardener. Andi will ask Clarissa to ask Griselda if she is interested.
5. New Lease Provisions re Basement Use. Andi prepared a draft provision. Nancy moved to approve it with revisions as discussed (see attached). Eihway seconded, and the motion was approved unanimously. Debra Murov will execute for the NLGSF; the TU Board President will execute for the TU.
6. Replacement of Eight Windows. This work will be deferred until after the roof repair.
7. Grants. No action required at this time; next due in July).
8. New Matters. The TU Clinic has re-opened.
9. Calendar. Our Business License is up for renewal. Terry will determine the due date and whether payment can be made online. Our General Liability insurance is due in September.

The meeting adjourned at 1:50 pm.

Next meeting. Thursday, July 21 at 12:30, via Zoom.

Respectfully submitted,

Nancy Lowenthal, Board Secretary