

## February 14, 2022 Meeting

### Minutes

Meeting called to order at 12:50 pm. In attendance at 558 Capp Street: Andi Biren, Terry Koch, Eihway Su, and Nancy Lowenthal. Carissa Clay joined by telephone.

1. Andi moved and Nancy seconded a) to approve the minutes of the November 29, 2021 meeting; b) to confirm the email motions since that meeting regarding the quarterly grants to the TU (\$11,069.62) and the NLG (\$135,201.67); c) to confirm the revised contract with Lerner & Associates dated January 14, 2022; and d) to confirm the expenditure of up to \$500 for repair of the window in Brian's office. The motion was approved unanimously.
2. Financials. It was agreed that henceforth we would use cash basis accounting (e.g., the date that funds are deposited). Andi will revise the December 2021 and January 2022 Financials accordingly. Following these revisions, we agreed to vote on a budget via email.
3. Report on the window repair and driveway. All work has been completed satisfactorily. The driveway contractor advised us that, at this point, he could not say definitively that the prior condition of the driveway (buckling/cracking) was due either to landscaping at the senior center or to the roots of the tree on CMC property.
4. Report of Supported Organizations. Terry reported that the NLG lost the Executive Director and 2 staff positions for budgetary reasons. (E.Connor and Lina S. remain.) Andi requested that NLG submit its Annual Report. Eihway reported that the TU would like to "open" its clinic to the general population, but that such a move would require re-directing counsellors currently serving TU members to serve the public.
5. New Lease Provisions re Basement Use. Sanyog will draft new provisions to be considered at the next meeting.
6. Assessment of noise/dust from CMC construction. There has been occasional activity of an hour or so.
7. Roof Inspection. Andi will contact Carissa about scheduling a roof inspection in April.

At some point, Carissa left the meeting.

8. New Matters. Gabby Klemer (klemerdeg@gmail.com) is the interim Building Manager. The Board voted to purchase a \$50 gift card for Carissa on the occasion of her new baby.

Next meeting. Thursday, April 28, at 12:30, 558 Capp Street.

Respectfully submitted,

Nancy Lowenthal, Board Secretary

