

Minutes of the Meeting of BACLF Board of Directors on 10/16/20

The meeting began shortly after 12:30 pm on ZOOM. Present were Eihway, Andi, Cary Nancy and Terry, as well as Alexis Beach. Sara Kershner, Interim Executive Director of the NLG joined after the third item. Andi left the meeting at 1:15 and Nancy took notes thereafter.

1. Cary moved and Andi seconded the approval of Minutes of Meeting of Special meeting of 9/11/20. Passed.
2. Andi moved and Eihway seconded the approval of the Minutes of the Regular Meeting of August 21, 2020 and the confirmation of approval of email motions: a) awarding SFNLG a grant of \$69,500 for the second quarter and awarding SFTU a grant of \$5750.50 for the second quarter, after rescission of the approved motion for \$5841.50 made at the July 10 meeting; b) awarding SFTU a grant of \$3531 for the 3rd quarter and \$5500.86 in donations; and c) authorizing Andi to sign a form for extension of time in which to file for a building permit for an accessible business entryway. Passed.
3. Alexis Beach introduced herself and Board members introduced themselves. Cary gave some background about BACLF's role interacting with SFTU and SFNLG. Andi moved and Terry seconded a motion to appoint Alexis to the Board in place of Cary as an SFTU representative as of January 1, 2021. Passed.
4. Alexis reported that Brittany is definitely picking up BACLF's mail.
5. Eihway reported that she would like to step off the Board but it is unclear when there will be a replacement for her. Meanwhile, she will upload the approved minutes to the website but after that she will work with Brittany (BACLF's building manager) to show her how to do it.
6. Sara asked that STRIPE replace PayPal on BACLF's website for donations. Eihway, Brittany and Andi will try to help if there are passwords needed that she may have. It was noted that there may be some cost associated with STRIPE but that it will make both Terry's and Brittany's (and Stephanie's) work easier.
7. Sara also raised the possibility that perhaps BACLF could act as the fiscal sponsor for its project the Anti-Repression Committee. The Anti-Repression Committee raises money for bail. It was noted that there is a national Bail Fund. It was decided that we need more information before a decision can be made. It may be that when bail is returned to the Anti-Repression Committee it could donate the money to BACLF.
8. Alexis and Terry described the problem of someone needing to unlock the gate to get out of the property. Andi moved and Terry seconded a motion to approve an expenditure of up to \$200 to get a lock on the gate that cannot be opened through the bars from the outside but can be opened from someone inside the gate. Passed.

9. Terry presented the Statement of Financial Activity and the Statement of Financial Position. He clarified that BACLF has about \$83,000 of unencumbered funds (funds not reserved for TU or NLG). It was noted that BACLF still has an unknown amount of expense for further work relating to the Accessible Building Entry ordinance.
10. Andi reported that Arnie Lerner, who will be taking the next step in the ABE process by making schematic drawings of what can reasonably be done, is now supposed to start in November.
11. Andi moved and Terry seconded a motion to give Terry authorization to send people back the money that is coming through PayPal to BACLF asking for the TU's booklet. Passed. If it is not easy to do so, it was agreed that the funds would just stay with BACLF as opposed to TU. Meanwhile, TU has changed its website to clarify that a donation through Paypal will not get them a booklet and Eihway will see if she can make it more clear on BACLF's website.
12. New officers needed as of January 1 since Cary will be off the Board.
13. Nancy moved and Eihway seconded to grant to the NLG of \$75,570.98 (\$68,508.98 that has been received on behalf of the chapter and \$7,062 for the quarterly grant). Passed.
14. Terry raised a question about a check he had written to the TU dated 8/24 in the amount of \$5750.50 that has not been cashed. Alexis will look into this.
15. Anti-Eviction Mapping Project will be looking for a new fiscal sponsor for future grants
16. Review of Calendar: In November, the first installment of property taxes are due. **Terry should tell Brittany** to make sure to forward the bill. In January, insurance payments are due.
17. Next Meeting: We selected two "placeholder dates" for the next meeting:

December 14 @ 12:30 if there is a need for Cary to attend in order to overlap one more time with Alexis; OR January 11 @ 12:30 if there is no such need. WHO DECIDES IF THERE IS A NEED AND BY WHEN?
18. Adjourn

Respectfully submitted,

Andi Biren, Secretary